



## West Bengal State Electricity Distribution Company Limited

(A Govt. of West Bengal Enterprise)

Siliguri Town Division, 2nd Mile, Sevoke Road, Siliguri.-734001

Ph: 0353-2542863, FAX: 0353-2542863, Email: dm.siliguritown@wbsecl.in

### NOTICE INVITING e-TENDER

**NIT No.: DM/STD/ESTB/e-Tender/23-24/T-22**

**Date: 06.11.2023**

Online percentage rate e-Tenders in two parts are invited by the **Divisional Manager, Siliguri Town Division**, from eligible, bona fide, resourceful and experienced contractors of State/Central Govt., State/Central Govt. Undertaking, Statutory Bodies constituted under the statute of Central Govt. for under mentioned work as per specified terms, conditions and specifications.

Sl. No.	Name of Work	Estimated Value(Rs) (Excluding GST, including CESS)	Cost of Tender Paper (Rs.)	Earnest Money Deposit (EMD) (Rs.)	Contract Period
(A)	i) Drain Cleaning, grass cutting, deseeding and roof top cleaning of sub-station control room inside 12 no's of 33/11 KV sub stations along with divisional store under Siliguri Town Division.  ii) Spraying of pesticide and insecticide with pest control at different substations and divisional store under this division along with fumigation for elimination of harmful vector born disease	15,820,80/-	Nil	39,552/-	730 (Seven Hundred & Thirty) Days

N.B:-

1. Intending bidders desirous of participating in the tender are to log on to the website <http://www.wbtenders.gov.in> for the tender. Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized certifying Authority (CA) under CCA, Govt. of India. After obtaining DSC from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.
2. Tenders will be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-token provided. This is the only mode of collection of tender documents. Details of submission procedure are given in "Instructions to Bidders".

### **Terms and conditions:**

1. Intending bidder should download the tender documents from the website <http://www.wbtenders.gov.in> directly with the help of Digital signature Certificate. Necessary Earnest Money Deposit (EMD) should be remitted via online mode through e-Tender portal/or BG as narrated in Clause No. 11 of "Instruction to the Bidder.

2. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed by the Bidder through the website <https://wbtenders.gov.in>. (Details of which has been narrated in 'Instruction to Bidders') as per Schedule stated in Sl. No. 06 of this NIT.

### **3. Earnest Money (EMD):**

The following points shall be included in NIT floated through e-tender website:

(a) A bidder desirous of taking part in a tender invited by Officers of WBSEDCL shall login to the e-Procurement portal of Government of West Bengal <http://wbtenders.gov.in> using his login Id and password.

(b) The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:-

I. Net-banking through payment Gateway.

II. RTGS/NEFT Payment:- On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

(c) General Instruction for Online Payment:-

- ⇒ The bidder will have to mandatorily pay through Net-banking facility once Net-banking mode is opted for payment.
- ⇒ Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- ⇒ In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- ⇒ The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

(d) Refund /Settlement of EMD Amount:-

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- For any queries related to payment and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/13 since payment gateway facility used by E-tender portal is maintained by ICICI.

4. **WBSEDCL** reserves its right to take decision keeping its financial interest. The Purchase Policy of WBSEDCL along with the provision of Vendor Rating and Holiday listing, as effective from 01.09.2012 and subsequent amendment effective from 18.03.2013 will be applicable.
5. The offer shall remain valid for a minimum period of 120 days from the next day of opening of the tender.
6. At the time of placing purchase order, the quantity mentioned in the Tender Document may vary up to  $\pm 10\%$ .
7. Any evidence of unfair trade practices including over charging, price fixing, cartel etc as defined in various statutes, will automatically disqualify the bidders.
8. WBSEDCL is not bound to accept the lowest tender and reserves the right to cancel any or all the tenders unilaterally.
9. Any bidder against whom FIR /complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
10. The **FINANCIAL OFFER** of the prospective bidder will be considered only if the **TECHNICAL BID** of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.
11. No mobilization advance and secured advance will be allowed.
12. A prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm. If found to have applied severally in a single job, all his offers will be rejected for that job.
13. Bid shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Technical Bid. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of earnest money deposit (EMD).
14. The Bidder at the Bidders own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender. The costs of visiting the site shall be at the Bidders own expense.
15. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.
16. Prospective applicants are advised to note carefully the eligibility criteria for participation as mentioned in the NIT before tendering the bids.
17. Exemption from earnest money deposit (EMD) shall not be allowed under any circumstances.
18. Conditional / Incomplete tender will not be accepted under any circumstances.
19. Bidders are to keep track of all the Addendum/Corrigendum issued with a particular tender and upload all the above duly digitally signed along with the NIT. Tenders submitted without the Addendum/Corrigendum will be treated as informal and liable to be rejected.

20. The intending Bidders are required to quote the rate online.
21. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
22. Canvassing in connection with the tender is strictly prohibited in the Tender submitted by the Contractor.
23. **The eligibility of a Bidder will be ascertained on the basis of the documents submitted by a Bidder in support of eligibility criteria. If any document submitted by a Bidder is either Incorrect / manufactured / fabricated or false at any stage, his Tender will be out rightly rejected and legal action will be taken against him.**
24. The participating bidders may please note that the successful bidder shall have to submit an Indemnity Bond in the prescribed format before commencement of the work.
25. The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.
26. The WBSEDCL reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

**27. Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. & other Documents (Publishing Date)	24.11.2023 at 11.00 hrs
2.	Documents download/sell start date	24.11.2023 at 11.00 hrs
3.	Bid submission start date	24.11.2023 at 11.00 hrs
4.	Documents download End Date.	Upto 08.12.2023, 15:00 hrs
5.	Bid Submission closing date	Upto 08.12.2023, 15:00 hrs
6.	Last date of submission of BG (if EMD in form of BG is opted)	N/A
7.	Technical Bid opening date	After 11.12.2023, 11:00 hrs
8.	Financial Bid opening Date	To be intimated later

  
**Divisional Manager**  
**Siliguri Town Division**  
**WBSEDCL**

**WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED**

**(A Government of West Bengal Enterprise)**

পশ্চিমবঙ্গ রাজ্য বিদ্যুৎ বন্টন কোম্পানি লিমিটেড



**DIVISIONAL MANAGER, SILIGURI TOWN DIVISION**

**POWER HOUSE COMPLEX, 2<sup>ND</sup> MILE, SEVOKE ROAD, SILIGURI, DARJEELING-734001**

**e-mail id: [dm.siliguritown@wbsecl.in](mailto:dm.siliguritown@wbsecl.in)**

**Memo no: DM/STD/**

**Dated:**

**SPEED POST**

To

The Additional General Manager (Corp-Communication),  
WBSEDCL,  
Bidyut Bhavan, Salt Lake,  
Kolkata-700 091

**Sub: Request for uploading and publishing of e- NIT for the works under "drain cleaning, grass cutting, deseeding and roof top cleaning and spraying of pesticide and insecticide with pest control at different substations under Siliguri Town Division"**

**Ref: Tender Notice No: DM/STD/ESTB/e-Tender/23-24/T22**

**Dated: 06.11.2023**

Dear Sir,

The above mentioned e-NIT for 'drain cleaning, grass cutting, deseeding and roof top cleaning and spraying of pesticide and insecticide with pest control at different substations under Siliguri Town Division' needs to be published in daily newspaper and also to be uploaded in the website of WBSEDCL i.e; [www.wbsecl.in](http://www.wbsecl.in) for wide circulation.

This is for your kind information and necessary action please.

Encl: As mentioned

yours faithfully,

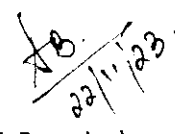
*(Signature)*  
22/11/23

(S. Banerjee)

Divisional Manager  
Siliguri Town Division

## PRESS PUBLICATION OF TENDER

Sl No.	PARTICULARS
1.	Name of User Department: <b>Siliguri Town Division, WBSEDCL</b>
2.	NIT No. <b>DM/STD/ESTB/e-Tender/23-24/T22</b> <b>Date: 06.11.2023</b>
3.	Tender Content approving Authority: <b>Divisional Manager, Siliguri Town Division, WBSEDCL</b>
4.	Subject Matter of NIT: <b>Drain cleaning, grass cutting, deseeding and roof top cleaning and spraying of pesticide and insecticide with pest control at different substations under Siliguri Town Division</b>
5.	Statement mentioning conformity of State Govt. Guidelines: <b>Yes</b> In case of non availability of the above, a statement on the necessity of publication of the advertisement(in brief)

  
(S. Banerjee)  
Divisional Manager  
Siliguri Town Division  
WBSEDCL